

# BROOKFIELD BOARD OF EDUCATION MINUTES

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Brookfield Board of Education

Auditorium

## **Regular Meeting of the Board**

Wednesday, January 17, 2018

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- I. Call to order: "Work Session" - Time: 6:31pm by Kelly Carrier.
  - a. Kelly updated the board that the Superintendent and Treasurer would keep her up to date via a weekly conference calls – Thursdays at 7:30am.
  - b. Minutes of that meeting will be emailed to the board.
  - c. Levy Discussion
    - i. Deadline for a May Levy is January 29<sup>th</sup>.
    - ii. Jo discussed a Levy Packet with the Board from a consultant.
    - iii. Craig will look at PI over the next 5 years and work with Jo for a "Wish List" for General Fund for same time.
    - iv. Consensus is November would allow us to adequately plan and ensure the proper type of levy and millage would be what the district needs.
  
- II. The Brookfield Board of Education met in regular session on Wednesday, January 17, 2018 at 7:00 pm in the school auditorium.
  
- III. Pledge of Allegiance
  
- IV. Roll Call:

Ms. Kelly Carrier, President	PRESENT
Ms. Ronda Bonekovic	PRESENT
Mr. Ron Brennan	ABSENT
Mr. George Economides	PRESENT
Mr. Tim Filipovich	PRESENT
  
- V. Board of Education Reports
  - a. George reported Girls BBall team won the game 1/17
  - b. Kelly reported Board Committee thoughts
    - i. Expectations to meet at least quarterly.
    - ii. Condensing committees
    - iii. Assignments for Feb. meeting.
  
- VI. Old Business
  
- VII. New Business

- a. Mr. Filipovich would like some sort of feedback from staff, students, parents, etc regarding the time change in academic schedule since we are half way thru the year.

VIII. Superintendent's Report

- a. Community Fundraiser Proposal – Curt Benner Presentation
- b. Board Appreciation - video from all 3 buildings
- c. February Waiver Day Change – no objections

IX. Treasurer's Report

- a. Capital Projects Update
- b. Tax Updates

X. Public Input (5 minutes per individual)

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**TREASURER'S RECOMMENDATIONS**

**#18-01-09**

**APPROVAL OF MINUTES**

1. Bonekovic motioned and Economides seconded that the following Board minutes be approved as submitted:

December 20, 2017 – Regular Meeting of the Board

**BE IT RESOLVED** under the provision of ORC 3319.26 regarding the reading of the minutes, that the reading be waived and the minutes approved.

AYES: Bonekovic, Carrier, Economides, Filipovich

Nayes: None

Absent: Brennan

**#18-01-10**

**APPROVAL OF FINANCIAL STATEMENTS**

2. Filipovich motioned and Bonekovic seconded that the December 2017 Check Listing, Financial Report by Fund, Annual Spending Plan and Bank Reconciliation be approved as submitted.

AYES: Bonekovic, Carrier, Economides, Filipovich

Nayes: None

Absent: Brennan

**#18-01-11**

**FISCAL EMERGENCY RELEASE RESOLUTION FOR BROOKFIELD LOCAL SCHOOLS**

\*" ...in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

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3. Filipovich motioned and Economides seconded that the following resolution be approved as submitted:

**WHEREAS**, the Brookfield Local School District was declared to be in a state of “Fiscal Emergency” on May 14, 2013; and,

**WHEREAS**, the objectives of the district’s Financial Recovery Plan are being met, and;

**WHEREAS**, all of the “Fiscal Emergency” conditions, determined pursuant to Division of Section 3316.03 of the Ohio Revised Code, have been corrected or eliminated, and no new “Fiscal Emergency” conditions have occurred; and,

**WHEREAS**, the district has adopted a non-adverse Five Year Forecast;

**THEREFORE, BE IT RESOLVED**, that the Brookfield Local School District’s Board of Education formally requests the Auditor of the State of Ohio to determine if all of the requirements for release from “Fiscal Emergency” have been met; and,

**BE IT FURTHER RESOLVED**, that the Treasurer of the Brookfield Local School District provides copies of this resolution to the Auditor of the State of Ohio and the Superintendent of Public Instruction.

AYES: Bonekovic, Carrier, Economides, Filipovich

Nays: None

Absent: Brennan

#18-01-12

**CERTIFICATE OF ESTIMATED RESOURCES UPDATE**

4. Bonekovic motioned and Economides seconded that the Brookfield Board of Education approves the updated Certificate of Estimated Resources for FY2018 as follows:

General Fund	\$10,796,523.06
Debt Services	1,523,832.15
Special Revenue	1,124,810.72
Capital Projects	3,313.53
Agency/Trust	109,540.59
Enterprise	547,961.19
<b>Total:</b>	<b>\$14,105,981.24</b>

AYES: Bonekovic, Carrier, Economides, Filipovich

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Nayes: None  
Absent: Brennan

**#18-01-13**

**APPROPRIATIONS UPDATE**

5. Carrier motioned and Filipovich seconded that the Brookfield Board of Education approves the updated Appropriations for FY2018 as follows:

General Fund	\$10,058,597.98
Debt Services	883,939.73
Special Revenue	1,060,998.11
Capital Projects	0.00
Agency/Trust	75,485.87
Enterprise	453,299.35
<b>Total:</b>	<b>\$12,532,321.04</b>

AYES: Bonekovic, Carrier, Economides, Filipovich

Nayes: None

Absent: Brennan

**#18-01-14**

**TAX RATES**

6. Bonekovic motioned and Economides seconded that the Brookfield Board of Education adopts the following resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor:

**WHEREAS**, the Brookfield Board of Education in accordance with the provisions of the law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1, 2017; and calendar year 2018; and

**WHEREAS**, the Budget Commission of Trumbull County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore,

**BE IT RESOLVED**, by the Board of Education of the Brookfield Local School District, Trumbull County, Ohio that the amounts and rate, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and

**BE IT FURTHER RESOLVED**, that there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

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FUND	JULY 2017 THROUGH JUNE 2018 COUNTY AUDITOR'S ESTIMATE OF TAX RATE TO BE LEVIED		
	Inside 10 Mill	Outside 10 Mill	Total
General	6.00	42.95	
Bond Retirement Funds		5.50	
Bond Retirement Funds		1.70	
Classroom Facilities Fund		0.50	
Total	6.00	50.65	56.65

**AND BE IT FURTHER RESOLVED,** that the Treasurer of the Brookfield Board of Education certify a copy of this resolution to the County Auditor of said County.

AYES: Bonekovic, Carrier, Economides, Filipovich  
 Nays: None  
 Absent: Brennan  
 #18-01-15

**PURCHASE ORDER APPROVAL**

7. Bonekovic motioned and Filipovich seconded that the Brookfield Board of Education approves the following purchase orders over \$5,000:

TAC: \$5,000 (bus parts)  
 Hubbard Schools: \$10,000 Bus Repairs (shared services)

AYES: Bonekovic, Carrier, Economides, Filipovich  
 Nays: None  
 Absent: Brennan

**SUPERINTENDENT'S RECOMMENDATIONS**

#18-01-16

**2018-2019 SCHOOL CALENDAR**

8. Economides motioned and Bonekovic seconded that the Brookfield Board of Education approves the 2018-2019 school calendar:

179 Student Days (including 2 parent/teacher exchange days)  
 4 Teacher In-Service Days  
 183 Total Calendar Days

August 6-20, 2018 (1 flex day taken) Teacher In-Service  
 Tuesday, August 21, 2018 Teacher In-Service  
 Wednesday, August 22, 2018 Teacher In-Service  
**Thursday, August 23, 2018** **FIRST DAY OF SCHOOL - STUDENTS**

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Monday, November 26, 2018	Parent/Teacher Exchange Day
Friday, March 15, 2019	Parent/Teacher Exchange Day
<b><u>Thursday, May 30, 2019</u></b>	<b><u>LAST DAY OF SCHOOL - STUDENTS</u></b>
Friday, May 31, 2019	Teacher In-Service

Estimate of student hours: 1,067 (minimum required: 1,001 hours)

AYES: Bonekovic, Carrier, Economides, Filipovich

Nays: None

Absent: Brennan

**#18-01-17**

**BUS DRIVER RESIGNATION**

9. Economides motioned and Filipovich seconded that the Brookfield Board of Education accepts the resignation of **Kristine Workman**, Bus Driver, effective January 19, 2018 as per Board policies, rules and regulations.

AYES: Bonekovic, Carrier, Economides, Filipovich

Nays: None

Absent: Brennan

**#18-01-18**

**EDUCATIONAL ASSISTANT RESIGNATION**

10. Economides motioned and Filipovich seconded that the Brookfield Board of Education accepts the resignation of **Kristina Sayavich**, Educational Assistant, effective January 1, 2018 as per Board policies, rules and regulations due to a medical disability.

AYES: Bonekovic, Carrier, Economides, Filipovich

Nays: None

Absent: Brennan

**#18-01-19**

**EDUCATIONAL ASSISTANT RESIGNATION**

11. Filipovich motioned and Bonekovic seconded that the Brookfield Board of Education accepts the resignation of **Naomi Sheehan**, Educational Assistant, effective January 19, 2018 as per Board policies, rules and regulations.

AYES: Bonekovic, Carrier, Economides, Filipovich

Nays: None

Absent: Brennan

**#18-01-20**

**STUDY HALL MONITOR RESIGNATION**

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12. Economides motioned and Bonekovic seconded that the Brookfield Board of Education accepts the resignation of **Amanda Starling**, Study Hall Monitor, effective January 1, 2018 as per Board policies, rules and regulations.

AYES: Bonekovic, Carrier, Economides, Filipovich

Nays: None

Absent: Brennan

**#18-01-21**

**LANE CHANGE**

13. Filipovich motioned and Economides seconded that the Brookfield Board of Education approve the salary adjustment of the following certificated employee due to an accumulation of additional credit hours and change of status on the certified salary schedule effective for the first pay in January 2018:

**Adam Hughes** from Bachelors 150 (\$34,734) to Masters (\$36,312)

AYES: Bonekovic, Carrier, Economides, Filipovich

Nays: None

Absent: Brennan

**#18-01-22**

**IN-SCHOOL SUSPENSION TEACHER**

14. Economides motioned and Bonekovic seconded that the Brookfield Board of Education approves the employment of **Mark Carnahan** as an In-School Suspension Teacher for Brookfield Middle/High Schools for two (2) days per week effective January 23, 2018 through the remainder of the 2017-2018 school year.\* Hourly rate: \$23.80

AYES: Bonekovic, Carrier, Economides, Filipovich

Nays: None

Absent: Brennan

**#18-01-23**

**CUSTODIAN**

15. Economides motioned and Bonekovic seconded that the Brookfield Board of Education approves the transfer of **Audrey Bell** from 4-hour Bus Driver to 8-hour Custodian.\* Effective start date: TBD. Hourly rate: \$15.77

AYES: Bonekovic, Carrier, Economides, Filipovich

Nays: None

Absent: Brennan

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**#18-01-24**

**BUS DRIVER**

16. Bonekovic motioned and Economides seconded that the Brookfield Board of Education approves the employment of **Deborah White-Wilcox** as a 4-hour Bus Driver effective January 22, 2018.\* Hourly rate: \$15.65

AYES: Bonekovic, Carrier, Economides, Filipovich

Nays: None

Absent: Brennan

**#18-02-25**

**BUS DRIVER**

17. Filipovich motioned and Bonekovic seconded that the Brookfield Board of Education approves the employment of **Doris Corley** as a 4-hour Bus Driver effective January 22, 2018.\* Hourly rate: \$15.65

AYES: Bonekovic, Carrier, Economides, Filipovich

Nays: None

Absent: Brennan

**#18-01-26**

**STUDY HALL MONITOR**

18. Bonekovic motioned and Filipovich seconded that the Brookfield Board of Education approves the employment of **Michelle Fox** as a 5-hour and 55 minute Study Hall Monitor for Brookfield High School effective January 22, 2018.\* Hourly rate: \$11.02

AYES: Bonekovic, Carrier, Economides, Filipovich

Nays: None

Absent: Brennan

**#18-01-27**

**EDUCATIONAL ASSISTANT**

19. Economides motioned and Carrier seconded that the Brookfield Board of Education approves the employment of **Jason Caldwell** as a 5-hour and 55 minute Educational Assistant for Brookfield Elementary effective January 16, 2018.\* Hourly rate: \$11.74

AYES: Carrier, Economides, Filipovich

Nays: None

Absent: Brennan

Abstain: Bonekovic

**#18-01-28**

**EDUCATIONAL ASSISTANT**

20. Economides motioned and Filipovich seconded that the Brookfield Board of Education approves the employment of **Ashley Clark** as a 5-hour and 55 minute

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Educational Assistant for Brookfield Middle School pending proof of satisfactory fingerprint clearances. Hourly rate: \$11.74

AYES: Carrier, Economides, Filipovich

Nays: None

Absent: Brennan

Abstain: Bonekovic

#18-01-29

**MAINTENANCE SUBSTITUTE**

21. Economides motioned and Bonekovic seconded that the Brookfield Board of Education approves the temporary assignment of **Mark Burns** as a Maintenance Substitute effective from December 18, 2017 until the return of Randy Clark, Maintenance Supervisor.\* Hourly rate: \$18.17 (\$3 over Mark's regular hourly rate)

AYES: Bonekovic, Carrier, Economides, Filipovich

Nays: None

Absent: Brennan

#18-01-30

**CAFETERIA COOK'S HELPER**

22. Economides motioned and Bonekovic seconded that the Brookfield Board of Education approves the employment of **Heather Michael** as a 5 hour and 55 minute Cafeteria Cook's Helper effective January 16, 2018.\* Hourly rate: \$10.13

AYES: Bonekovic, Carrier, Economides, Filipovich

Nays: None

Absent: Brennan

#18-01-31

**CLASSIFIED SUBSTITUTE**

23. Filipovich motioned and Bonekovic seconded that the Brookfield Board of Education approves the employment of the following individual to work as a classified substitute for the remainder of the 2017-2018 school year\*:

Cafeteria Cashier/Cook/Cook's Helper/Student Monitor/Secretary  
**Deana Beck** - Niles, Ohio

AYES: Bonekovic, Carrier, Economides, Filipovich

Nays: None

Absent: Brennan

**BOARD OF EDUCATION RECOMMENDATIONS**

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Adjourn Board Meeting. Time: 7:56pm

Moved by \_\_Economides\_\_\_\_ Seconded by \_\_ Filipovich \_\_\_\_\_

AYES: Bonekovic, Carrier, Economides, Filipovich

Nayes: None

Absent: Brennan

The next meeting of the Board will be held on Wednesday, February 21, 2018 at 7:00 pm in the school auditorium.

JT/st  
st/word/board mtgs 2017/jan 2018

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